

लोकनायकजयप्रकाश प्रौद्योगिकी संस्थान, छपरा

Lok Nayak Jai Prakash Institute of Technology, Chapra

INSTITUTIONAL DEVELOPMENT PROPOSAL

OR

TEQIP-III

Board of Governors
Meeting

on

13-12-2017



INDEX

S.No.	Contents
1	Introduction
2	Agenda for BoG Meeting of TEQIP-III
3	Other items related to TEQIP III activities
4	Any other matter with the permission of the chair

**LOKNAYAK JAI PRAKASH
INSTITUTE OF TECHNOLOGY,
CHAPRA, SARAN**

**Agenda for BoG Meeting of TEQIP-III
on 13 December, 2017**

[Signature]
13/12/17

[Signature]
13/12

[Signature]
13/12
13/12/17

[Signature]
13/12/17

[Signature]
13/12

LOK NAYAK JAI PRAKASH INSTITUTE OF TECHNOLOGY
CHAPRA
TEQIP-III

Agenda for Discussions & approval

Agenda 1.1: Welcome address by the Principal, Lok Nayak Jai Prakash Institute of Technology, Chapra, Saran, 841302

Agenda 1.2: To present the IDP for 13/12

INDEX

S.No.	Contents
1.	Introduction
2.	Approval of IDP.
3.	Status and Progress of the TEQIP-III project at LNJPIT Chapra
4.	Approval of Action Plans for Quarter 3 and Quarter 4
5.	Approval of Procurement Plans and Budget
6.	Approval of constitution of purchase committee
7.	To set-up state-of-the-art 'Teaching/Training and Learning Environment' with an objective to strengthen the institute and improve learning outcome
8.	Other items related to TEQIP III activities
9.	Any other matter with the permission of the chair.

C. Institutional Operating Cost

Agenda 1.3: Approval of constitution of purchase committee

Agenda 1.4: To set-up state-of-the-art 'Teaching/Training and Learning Environment' with an objective to strengthen the institute and improve learning outcome

A. Constitution of Start-up Cell of Institute

B. Steps to be taken by the institute

C. Terms and conditions of start-up cell

[Signature]
13/12/17

[Signature]
13/12

[Signature]
13/12

[Signature]
13/12/17

[Signature]
13/12

Agenda 1.5: Other items related to TEQIP III activities

A. Hiring of Staff for TEQIP activities

B. Rates for purchase of consumables (Stationery, Books, College books and their T.A/DA)

C. State of training of faculty for the year

D. Approval of expenses already made in connection with TEQIP III project

Agenda 1.6: Any other matter with the permission of the chair

LOK NAYAK JAI PRAKASH INSTITUTE OF TECHNOLOGY

CHAPRA

TEQIP-III

Agenda for discussions & approval

- Agenda 1.1: Welcome address by the Principal, LokNayak Jai Prakash Institute of Technology, Chapra, Saran , 841302
- Agenda 1.2: To present the IDP for LokNayak Jai Prakash Institute of Technology, Chapra
(Annexure-I)
- Agenda 1.3: Status and progress of the TEQIP-III project at LokNayak Jai Prakash Institute of Technology, Chapra.
- Agenda 1.4: Approval of Action Plan for Quarter 3 and Quarter 4
(Annexure - II & Annexure III)
- A. Procurement of Goods
- B. Academic Processes
- C. Operating Cost
- Agenda 1.5: Presentation and approval of Procurement Plan & Budget
(Annexure-IV)
- A. Procurement of goods
- B. Improvement in teaching, learning and research competence
- C. Incremental Operating Cost
- Agenda 1.6: Approval of constitution of purchase committee
(Annexure-V)
- Agenda 1.7: To set-up state-of- the-art 'Teaching/Training and Learning Environment' with an objective to strengthen the institute and improve learning outcome.
- A. Constitution of Start-up Cell of Institute
(Annexure-VI)
- B. Steps to be taken for mandatory Accreditation by NBA and Preparation of SAR and hiring of consultant (One day seminar of NBA accreditation included in the month of Feb 2018 in Action plan.
- C. Payments rates/honorarium and TA/DA for Expert Lecturers
(Annexure-VII)
- Agenda 1.8: Other items related to TEQIP III activities
- A. Hiring of Staff for TEQIP cell and their salary
(Annexure-VIII)
- B. Rates for payment of Honorarium to the Members of BOG, College faculty and their TA/DA
(Annexure-IX)
- C. Rate of hiring of Vehicles for site visits
(Annexure-X)
- D. Approval of expenses already made in connection with TEQIP-III till date.
(Annexure-XI)
- Agenda 1.9: Any other matter with the permission of the chair.

[Handwritten signature]

[Handwritten signature]

[Handwritten signature]
13/12/12

LOKNAYAK INSTITUTE DEVELOPMENT PLAN

Chapra, Saran, Bihar

Annex:-01

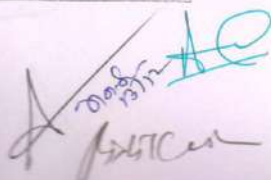
LOKNAYAK JAIPRAKASH INSTITUTE OF TECHNOLOGY Chapra, Saran, Bihar

INDEX.

SL.No.	CONTENTS	Page No
00	Parameter & Response Annex-II	I
01	Institutional Basic Information	II
1.1	Institutional Identity	II
1.1.1	Name of Head of Institution and Nodal officers	II
1.2	Academic Information	III
1.2.1	Engineering Programmes offered in academic year (2016-17)	III
1.2.2	Engineering Programmes Students Details	III
1.3	Faculty Status	III
02	Institutional Development Proposal (IDP)	IV
2.1	Executive Summary	IV
2.2	Specific Objectives	VI
2.3	Plan to achieving the objectives	VI

LOKNAYAK JAIPRAKASH INSTITUTE OF TECHNOLOGY
Chapra, Saran, Bihar

S.No.	Parameter	Response (as on October 31, 2016)
1	Name and address of institution:	LOKNAYAK JAIPRAKASH INSTITUTE OF TECHNOLOGY CHAPRA, BIHAR, 841302
2	Name of Head of the institution : e-mail : Mobile No:	Dr. ANIL KUMAR SINGH principallnjpitchapra@gmail.com 09471924659
3	Year of establishment:	08 sept. 2012
4	Is the Institution AICTE approved? (Yes/No) Furnish AICTE approval No.:	Yes 1-454661183
5	Type of Institution (Govt. funded/Govt. Aided)	Govt. funded
6	Status of Institution Autonomous Institution Status by UGC/Non-autonomous/ Technical University/ Deemed to be University or University Engineering Faculty/ Department/ Constituent Institution (Please state whether more than one University Engineering Faculty/Department/Constituent Institution is also existing in the university (Yes/No))	Govt. Technical Institute, under Dept. of Science & Technology Govt. of Bihar Course affiliated by Aryabhata Technical University Patna
7	Year of passing out of first batch in engineering disciplines	2016
8	Total number of AICTE approved UG and PG programmes in engineering disciplines currently conducted	4-UG Programme, Mech. Civil, EEE, & C.Sc. Engineering
9	Total No. of students enrolled in all years of UG and PG courses in engineering disciplines	60X4= 240
10	Nature of appointment of institutions' principal Whether permanent, full-time basis and not holding additional charge of another institution (Yes/No)	Principal(I/C) Full-time basis Mentor BP Mandal College of Engineering Madhepura
11	Whether the institute has constituted a BoG as per UGC norms if the institute is autonomous, or AICTE norms if not (Yes/No)	NO
12	Faculty positions filled Total Sanctioned Posts: Filled in Faculty (Regular) : Filled in Faculty (qualified adjunct + contract) :	Sanctioned Post :- 64 Faculty(Regular):- 03 Faculty (Contract):-10 Faculty (Guest-Lec.): -27(App.)
13	NBA accreditation status: Total no of programmes eligible for accreditation (at least one batch pass out): No. of programmes accredited: No. of programmes applied for accreditation:	NOT Accredited
14	GATE score(%) of the institute for the year 2015-16 No. of students qualified/ No. of students appeared	40/105(App.)
15	Any other details	Approved Skill Development Training Centre under BSDM and PKYP Centre, Govt of India


 Dr. Anil Kumar Singh
 AICTE Cell

1. INSTITUTIONAL BASIC INFORMATION

1.1 Institutional Identity

- Name of the Institution
LOKNAYAK JAIPRAKASH
INSTITUTE of TECHNOLOGY,
SARAN, CHAPRA, 841302, BIHAR
- Is the Institution AICTE approved? Yes
- Furnish AICTE approval No.
AICTE F-No. 37-3/Legal/2012 dated
27/09/2012, 1-454661183
- Type of Institution Govt. funded
- Name of Affiliating University Aryabhata Knowledge University, Bihar
- Status of Institution Non Autonomous

1.1.1 Name of Head of Institution and Nodal Officers

Heads & Nodal Officers	Names	PhoneNo.	Mobile No.	Email-id
Principal(I/C)	Dr. Anil Kumar Singh	06252 242060	09471924659	principallnjpitchapra@gmail.com
TEQIP Coordinator	Prof. Bimal Kumar	06252 242060	09835008842	bimalkr195@gmail.com
Prof. I/C Academic	Prof. Zafar Ayub Ansari	06252 242060	08986489766	Zafar786ayub@gmail.com

1.2 Academic Information (as on November, 2016)

1.2.1 Engineering Programmes offered in academic year 2016-17

Sl. No.	Title of the Programme	Level (UG, PG)	Duration (years)	Year of Starting	AICTE sanctioned Annualintake	Total Student strength
01	Civil Engg	UG	04	2012	60	
02	Mechanical Engg.	UG	04	2012	60	
03	Electrical & Electronics Engg.	UG	04	2012	60	
04	Computer Science Engg.	UG	04	2012	60	
	TOTAL				240	996 (Appx.)
	5% of all Sanction Annual intake are for Economical Backward students:- 12					
	20% of all Sanction Annual intake are for Lateral Entry LE Students in III Sem:-48					

1.2.2 Engineering Programmes Students Details

Sl. No.	Title of the Programme	Level (UG/PG)	Session (2013-17)	Session (2014-18)	Session (2015-19)	Session (2016-20)
01	Civil Engg	UG	58	60	62	61
02	Mechanical Engg.	UG	63	55	57	60
03	Electrical & Electronics Engg.	UG	53	61	57	58
04	Computer Science Engg.	UG	47	40	51	59
	TOTAL		221	216	227	238

1.3 Faculty Status (Regular/On-contract/Guest Faculty as on Nov., 2016)

Sl. No.	Title of the Department	Sanction Seat	Regular	On-Contract	Guest Faculty(Appx.)	Total
01	Principal	1				
02	Civil Engg	1+2+10	1		6	7
03	Mechanical Engg.	1+3+9	1	3	2	6
04	Electrical & Electronics Engg.	1+4+12			3+3	6
05	Computer Science Engg.	1+2+8		1	4	5
06	Mathematics	4		1	2	3
07	Physics	2	1	1		2
08	Chemistry	2		2		2
09	English	1			1	1
	TOTAL	64	03	08	21	32

* No. of Guest Faculty may varies

2. INSTITUTIONAL DEVELOPMENT PROPOSAL (IDP)

2.1 EXECUTIVE SUMMARY

LokNayak Jai Prakash Institute of Technology, Chapra, Saran, Bihar has the following Vision and Mission:

Vision: We envision ourselves growing into an institute of global stature which nurtures inquisitive young minds, fosters innovative research and reaches out to society at large-all the while incessantly improving upon itself.

Mission : To mould a quality professional with integrity and sense of values out of each aspiring technocrat by imparting a sound knowledge of Technical fundamentals and the ability to approach complex technical problems with good judgment and objectivity.

By systematic transformation for excellence, demand drawn, quality-conscious, futuristic and responsive to changes in the market, empowering the faculty with better facilities and opportunities for R&D, very significant improvement in the overall functioning and academic ambience will be achieved. In view of the extra-ordinary quantitative growth in the number and variety of engineering institutions and programmes, the institution also need to get accredited which is possible only after improving the overall infrastructure.

The institution established in 2012, is fully under the administrative control of the Department of Science and Technology of Govt. of Bihar. The admission of students is based on the common entrance examination conducted by Government of Bihar BCECB. Being a Government Institution, 5% seats are reserved for socially and economically backward class of students. This institution is the most preferred institution by the students in choosing a branch of study.

The Training and Placement Cell (TPC) of the institution is performing well and over 65% of the students are preparing for off campus placement in many MNCs in the country. Orientation programmes for students are also being arranged by (TPC) for motivating them for higher studies. A good number of students last year score very high in GATE as well as GRE exams and pursuing higher studies in premier institutions in India as well as abroad.

All the faculty members are well qualified as per AICTE norms and they are recruited through Bihar Public Service Commission BPSC Bihar , Assistant Professor (on Contract) are Selected by the Department of Science & Technology Govt. of Bihar and the Guest Faculties are selected by the Institute with the help of Selection Expert committee through open advertisements and on the merit panel based under the direction of Dept. of Science and Technology.

The Institution is located less than 8KM from the heart of the city of Chapra in a total area of forty two acres. The Institution is trying to having a very good proximity with the many industrial as Rail Wheel Factory Bela, Chapra, Rail Coach Factory Marhora and other Industrial organizations.

Govt. of Bihar has established Centre for Skill Development Centre (BSDC) to promote training to enhance the skill power in the State especially in Engineering Colleges. Under this scheme, the faculty members of this institution will take training and research assignments and train the unemployed students.

AICTE has been selected Institute as a training center under PMRY Pradhanmantry Rojgar Yojna under the Science and Technology Department of Govt. of India. It has instituted a scheme called PMRY wherein Government offers scholarships to students pursuing Skill Training Programme in the Mechanical and Electrical trade related areas. with the initiatives of Government of Bihar,

Institute has already 2- Boys Hostel with capacity of Approx . 300 students and 01- Girls Hostel of Approx. 100 bed accommodation. The 02 New Boys Hostels are under Construction of Approx. 500 students accommodations

Internet connectivity by RAILTEL with 20Mbps speed is under process to all faculties, staff, seminar halls, library and various laboratories

Institute has received 02 Students bus under the MP Welfare fund for the off campus students. The permissions and allotments from the Department of Science & Technology, Govt. of Bihar are under process.

In order to achieve the general and specific objectives under the proposed project, the institution has identified the following major objectives:

- Strengthening of institutional infrastructure to produce high quality engineers for better employability.
- Starting of PG programmes and new UG programme
- Training of Faculty and Staff for improved competence.
- Enhancing Institutional and System Management effectiveness.
- Establishing Linkages with Industries
- Empowering Community through Technological Support

The following set of action plans has been Plan to achieving the above objectives.

- Providing state-of-the-art equipment for instruction and research
- Providing better Computational facilities and learning resources
- Starting of new PG and UG programmes
- Starting of advanced and bridge courses.
- Organizing programmes for empowering women
- Conducting regular staff and faculty training programmes.
- Collaborating with industries in academics as well as research and consultancies

For the implementation of the above plans, an estimated budget of **10.00crores** has been chalked out. *The Board of Governors constituted for the institution are under process needed departmental approval.*

At the end of the project period it is envisaged that the institution will be able to achieve the expected objective of *improved learning outcome and employability of graduates*. By providing the facilities, and also with various support available from the State Government along with various internal revenue generated through various programmes in the project, it is possible for the sustenance of the project beyond the project period.

Prof. Bimal Kumar

TEQIP Coordinator

LokNayak Jai Prakash Institute of Technology, Chapra, Saran, Bihar, 841302

Dr. Anil Kumar Singh

Principal (I/C)

TEQIP-III Annual Action Plan : 2017-18

subcomponent 1.1: Institutional Development grants to Institutes in focus States & Faculty Reforms

Name of the institute : LOK NAYAK JAY PRAKASH INSTITUTE OF TECHNOLOGY, CHAPRA

Heads	Component Code	Sub-Heads	Quarter-3						Total Expenditure
			October, 2017		November, 2017		December, 2017		
			Specific Activities	Estimated Exp.	Specific Activities	Estimated Exp.	Specific Activities	Estimated Exp.	
Procurement of goods	1.1.1.1	Equipments	TV for SWAYAM PABHA	5,00,000	Requirement analysis department wise		Finalization of department wise equipments requirement		500000
	1.1.1.2	Learning resources	Requirement analysis department wise		Requirement analysis department wise		Finalization of department wise requirements		0
	1.1.1.3	Furniture	Listing of furniture to be replaced		Requirement analysis department wise		Finalization of requirements		0
	1.1.1.4	Minor civil works	Requirement analysis		Requirement analysis		Finalization of requirements		0
	1.1.2.1	Improve student learning			Training of faculty mentors	100000	Identifying students subject deficiency	50000	150000
	1.1.2.2	Research Assistantships					Taking assistant ships by expert of respective areas in engineering and technology	500000	500000
	1.1.2.3	Graduates employability			Organizing workshops for start-ups	20000	strengthening of start up cell	20000	40000
1.1.2.4	Faculty/Staff Development and motivation							0	
1.1.2.5	Research and development							0	
1.1.2.6	MOOCs and digital learning			Student & faculty certification fees on SWAYAM portal	100000	Student & faculty certification fees on SWAYAM portal	100000	200000	
1.1.2.7	Mentoring/Twinning system							0	

Annex-II

(Handwritten signatures and initials)

TEQIP-III Annual Action Plan : 2017-18

Sub-component 1.1: Institutional Development grants to Institutes in focus States & Faculty Reforms
 Name of the institute : LOK NAYAK JAI PRAKASH INSTITUTE OF TECHNOLOGY, CHAPRA

		Annex-III (Amount in Rupees)							
Heads	Component Code	Sub-Heads	Quarter-4						
			January, 2018		February, 2018		March, 2018		
			Specific Activities	Estimated Exp.	Specific Activities	Estimated Exp.	Specific Activities	Estimated Exp.	
								Total Expenditure Estimates	
	1.1.1.1	Equipments	Laptop,UPS,Networking	0	Desktop,UPS,Server, Printer, Plotter, Networking	750000	Desktop,UPS,Server, Printer, Plotter, Networking	750000	1500000.00
			Laptop	2,20,000	Laptop	2,20,000	Laptop	2,20,000	660000.00
			Split AC With Stabilizer		Split AC With Stabilizer	4,50,000	Split AC With Stabilizer	4,50,000	900000.00
			UPS	0	UPS	200000	UPS	0	200000.00
			Video conferencing system	0	Video conferencing system	200000	Video conferencing system	200000	400000.00
			Projector with sound system	0	Projector with sound system	200000	Projector with sound system	100000	300000.00
			Audio visual solution(Smart Class)	2,00,000	Audio visual solution(Smart Class)	300000	Audio visual solution(Smart Class)	400000	900000.00
			Audio visual solution(Smart Room)	0	Audio visual solution(Smart Room)	100000	Audio visual solution(Smart Room)	100000	200000.00
		TOTAL							
	1.1.1.2	Learning resources	Books & Journals, Membership of professional bodies and online journals,Network server	50000	Books & Journals, Membership of professional bodies and online journals	50000	Finalization of department wise requirements	50000	5060000.00
									1500000.00

Procurement of goods





1.1.1.3	Furniture	For Smart Class 180 Chairs with Table	0	For Smart Class 180 Chairs with Table	200000	For Smart Class 180 Chairs with Table	200000	400000.00
		Office-cum computer Table	0	Office-cum computer Table with chair	45000	Office-cum computer Table	45000	900000.00
		Auditorium Desk And Bench	50000	Auditorium Desk And Bench	50000	Auditorium Desk And Bench	50000	150000.00
		Auditorium Stage Table and Chair	0	Auditorium Stage Table and Chair	0	Auditorium Stage Table and Chair	0	0.00
		Almirah	50000	Almirah	50000	Almirah	50000	150000.00
	TOTAL							940000.00
1.1.1.4	Civil Works	Modification for Developing, library ,smart rooms	100000	Modification for Developing, library ,smart rooms	100000	Mocification for Developing, library ,smart rooms	100000	1000000.00
1.1.2.1	Improve Student learning	Special Class for GATE	0	Special Class for GATE	50000	Special Class for GATE	50000	100000.00
1.1.2.2	Research Assistantships	Research Assistantships	0	Research Assistantships	0	Research Assistantships	0	0.00
1.1.2.3	Graduates Employability	Establishing Start-up Cell/with Students	0	Establishing Start-up Cell/with Students	25000	Establishing Start-up Cell/with Students	25000	500000.00
		Awarness drive/Workshop about the idea of innovation & Startup	0	Awarness drive/Workshop about the idea of innovation & Startup	200000	Awarness drive/Workshop about the idea of innovation & Startup	100000	300000.00
		Improvement of Language skill!		Improvement of Language skill	50000	Improvement of Language skill	50000	100000.00
		Expert lecture	100000	Expert lecture	100000	Expert lecture	100000	300000.00
				Contineous drive of competitions	0	Contineous drive of competitions	0	





[Handwritten signatures and initials]

Expert Lectures (TA/DA and other logistics)	50000	Expert Lectures (TA/DA and other logistics)	50000	Expert Lectures (TA/DA and other logistics)	50000	50000.00
Motivation through local entrepreneurs		Motivation through local entrepreneurs	50000	Motivation through local entrepreneurs	50000	100000.00
E-summits, Conferences, Seminars		E-summits, Conferences, Seminars	50000	E-summits, Conferences, Seminars	50000	100000.00
Exposure Visit		Exposure Visit	50000	Exposure Visit	50000	100000.00
Industry Readiness						
Establishing Training and Placement Cell		Establishing Training and Placement Cell	125000.00	Establishing Training and Placement Cell	125000.00	250000.00
Identifying requirements of Students for making them industry ready through a team of faculty	50000	Identifying requirements of Students for making them industry ready through a team of faculty	50000	Identifying requirements of Students for making them industry ready through a team of faculty	50000	150000.00
Separate module & Training on leadership skills, entrepreneurship skills		Separate module & Training on leadership skills, entrepreneurship skills		Separate module & Training on leadership skills, entrepreneurship skills		0.00
Organizing preplacement programs for the students	0	Organizing preplacement programs for the students	0	Organizing preplacement programs for the students	0	0.00
setting up language labs for communication skills	0	setting up language labs for communication skills	100000	setting up language labs for communication skills	100000	200000.00
TOTAL						





		Organizing mock interviews and GDs	Organizing mock interviews and GDs	Organizing mock interviews and GDs	Organizing mock interviews and GDs	Organizing mock interviews and GDs	0.00
		Crash courses on technical topics of respective disciplines	Crash courses on technical topics of respective disciplines	Crash courses on technical topics of respective disciplines	Crash courses on technical topics of respective disciplines	Crash courses on technical topics of respective disciplines	0.00
	TOTAL						
1.1.2.4	Faculty/Staff Development and motivation	Subject/Domain knowledge enhancement, attendance in activities such as workshop, refresher courses, Seminars, etc. improvemnet in Faculty Qualification, Improving Reaserch capabilities, Modernization of administrative and financial management for performance optimization	Subject/Domain knowledge enhancement, attendance in activities such as workshop, refresher courses, Seminars, etc. improvemnet in Faculty Qualification, Improving Reaserch capabilities	Subject/Domain knowledge enhancement, attendance in activities such as workshop, refresher courses, Seminars, etc. improvemnet in Faculty Qualification, Improving Reaserch capabilities, FDP, NITTR	Subject/Domain knowledge enhancement, attendance in activities such as workshop, refresher courses, Seminars, etc. improvemnet in Faculty Qualification, Improving Reaserch capabilities, FDP, NITTR	100000 100000 100000	600000.00 300000.00
1.1.2.5	Research and development	Research and development	Research and development	Research and development	Research and development	0	0.00
1.1.2.6	MOOCs and Digital Learning	Student & faculty registration on SWAYAM Portal	Establishment of Flipped Classroom	Establishment of Flipped Classroom	Establishment of Flipped Classroom	0	160000.00









1.1.2.7	Mentoring/Twinning system	Optimizing the use of resources and developing long term strategic partnership knowledge transfer, Exchange of Experience	0	Optimizing the use of resources and developing long term strategic partnership knowledge transfer, Exchange of Experience	0	Interactions in respect of Board of Governors, Institute Management/leadership, Faculty and Students	0	
1.1.2.8	Reforms and Governance	Mandatory Accreditation						
		Conduct workshop for faculty on accreditation procedures & Norms	0	Conduct workshop for faculty on accreditation procedures & Norms	0	Conduct workshop for faculty on accreditation procedures & norms	100000	
						Design & implement different formats/rubrics	50000	
						Conduct Industry meeting & record minutes	20000	
						Conduct Alumni meetings & record outcomes	20000	
						Develop feedback mechanism for collecting response of students alumni	40000	
						Prepare documentation for filling Self-Assessment Report	20000	
							710000.00	
						TOTAL		

please

[Handwritten signature]

1.1.2.9	Management Capacity development	0	0	0	0	0	0	0.00	
1.1.2.10	Hiring Consultancy Services	0	0	0	0	0	0	0.00	
1.1.2.11	Industry-Institute Interaction	Mandatory Internship							
		Updating your own website with all details of students	20000	20000	20000	20000	20000	20000	00000.00
		Communication with the industries/companies with intitue details and student profiles	20000	20000	20000	20000	20000	20000	600000.00
		Communication with Board of Apprenticeship Training	0	0	0	0	0	0	0.00
		Awariness workshops for students to inform	0	0	0	0	0	0	0.00
		Arrange industry conclave	0	150000	150000	50000	50000	200000.00	
		TOTAL							320000.00

Operating Cost										
1.1.3.1	Consumables	Glassware's, Chemicals, Inks, Batteries, Boards, Workshop raw material etc.	75000	Glassware's, Chemicals, Inks, Batteries, Boards, Workshop raw material etc.	75000	Glassware's, Chemicals, Inks, Batteries, Boards, Workshop raw material etc.	75000	Glassware's, Chemicals, Inks, Batteries, Boards, Workshop raw material etc.	75000	225000.00
1.1.3.2	Operation and maintenance of equipments	AMC servicing and Repairing	100000	EC Lab	100000	AMC servicing and Repairing	100000	AMC servicing and Repairing	100000	300000.00
1.1.3.3	Office expenses	Stationary, office assistant (1)	75000	Stationary, office assistant (1)	75000	Stationary, office assistant (1)	75000	Stationary, office assistant (1)	75000	225000.00
1.1.3.4	Meetings	Department and other related to academic work	50000	Department and other related to academic work	50000	Department and other related to academic work	75000	Department and other related to academic work	75000	200000.00
1.1.3.5	Hiring of Vehicles	For Training, Industrial Visit, Tour	50000	For Training, Industrial Visit, Tour	50000	For Training, Industrial Visit, Tour	50000	For Training, Industrial Visit, Tour	50000	150000.00
1.1.3.6	Travel Cost	For Attending Meetings & BOG Member	100000	For Attending Meetings	100000	For Attending Meetings	150000	For Attending Meetings	150000	400000.00
1.1.3.7	Salary	Salary for TEQIP Office Staff	100000	Salary for TEQIP Office Staff	100000	Salary for TEQIP Office Staff	100000	Salary for TEQIP Office Staff	100000	300000.00
TOTAL										
Grand Total										
11030000.00										

Principal
L.N.J.P.I.T. CHAPRA

[Handwritten signatures and initials]

Annex:-IV

Explanation of the Procurement & Budget under TEQIP-III

I. Status and Progress of the TEQIP-III project at LNJPIIT, CHAPRA

- | | |
|--|------------------|
| 1. Total funds allotted till date | -INR 0.00 crore. |
| 2. Total amount spent till date (Approx.) | -INR 4.5 Lakhs |
| a. Induction Program (IIT BHU & Institute) | -INR 0.40 Lakh |
| b. MAT LAB Workshop for GATE | -INR 1.50 Lakh |
| c. Workshop at IIM Shillong | -INR 0.40 Lakh |
| d. Workshop at IIM Indore | -INR 0.25 Lakh |
| e. Misc. work(TA/DA BoG , TEQIP Cell,) | -INR 2.00 Lakh |
| 3. Balance available | -INR 0.00 crore. |

[4.5Lakh]

II. To Present and seek approval of 'Procurement Plan' under TEQIP-III

A. For 'Upgrade and Modernisation of Labs' of different departments/Engineering Streams

Requirements for different labs of the four departments/engineering streams had been reviewed by respective HoDs/Prof./I/C and the faculty members in view of the obsolescence, faulty (BER) and the advancement. Summary of the lab wise requirements are under process.....

[2 Crore]

B. To set-up state-of-the-art 'Teaching/Training and Learning Environment' with an objective to strengthen the institute and improve learning outcome

[1.2Crore]

1. Set-up MATLAB & LABVIEW Application Package: -
(Software including Training and set-up estimate) [20Lakh]

2. Set-up Smart Classes:

Technical & Equipment Set-up for 4 classes:
Physical set-up: @25L X4 [100Lakh]

- a) Godrej Dual Desk, 200 nos.
b) Split AC (1.5 ton), 16 nos.
c) Curtain, vacuum Cleaner etc
- > Dual desks of Godrej make are being considered - DGS&D
 - > Split AC has been considered at unit rate 40K/AC
 - > Key components of a smart class set-up are - interactive Board (92").
Multimedia Projector, Digital Podium, Laptop etc.

[Handwritten signatures and initials]

3. Refurbishment/ Minor Civil Work [48.48Lakh]

In view of the state-of-the-art technologies that require clean & dust-free environment for better functioning and long life of the technical set-up following minor civil works are proposed for approval. For 4Smart classes @12.12 Lakh

A) Computer Highway Lab [5.54Lakh]

- . Vinyl-flooring (2200 SFt.) – Rs. 66000 (@30psf)
- . Painting (5000 SFt) – Rs.200000 (@40psf)
- . AI & Glass Window/Door (480 SFt)– Rs.288000 (@600psf)

B) Smart Classes

- . False Ceiling (4580 SFt.)@Rs 100psf [4.58Lakh]
- . Electric work& Sound System [2.0Lakh]

4. Incremental Operating Cost [84Lakh]

Provision of about 83.71 lakhs has been in the budget to account for the incremental operation cost on account TEQIP project under these components as listed below.....

➤ Sanction Seat/ Salaries for TEQIP Staff (INR-54.00lakhs.)

- | | |
|--|----|
| a) Programme Manager/Consultant @40K | 01 |
| b) Technical Assistant (Procurement)@35K | 02 |
| c) Accountant Assistant@35K | 01 |
| d) Office Assistant@25K | 02 |
| e) Multi Tasking Staff@15K | 02 |
| f) Messenger cum Dispatcher@12K | 02 |

- Consumables @ 50K/month [9 Lakh]
- Operation & Maintenance @ 50k/month [9 Lakh]
- Office expenses @5K/month [90 K]
- Meetings @1.5K/meeting and 03 meeting per month [81K]
(in which working lunch/ hi tea may be provided)
- Hiring of Vehicle for training and Industrial Visit [6 Lakh]
- Travel Cost 30K Per Person Per one week Training [6 Lakh]
- Travel Cost for BoG members 30k per member per meeting. [7 Lakh]

Handwritten signatures and initials in blue and black ink, including a large signature on the right side and several smaller ones at the bottom.

III. Further Action plan to strengthen the institute and improve learning outcome

[1.1 Crore]

1. Faculty and Staff Development

[51.5 lakh]

- 09 conference/ workshops/ seminar are proposed to be organised till June'19 on general /common topics related to computers, internet, soft skills etc. @ 05 lakhs per conference [45 Lakh]
- Such seminars/workshop shall be organised on generic topics which are of common interest across streams
- Participation of faculty in national/international seminar on relevant topics
- 02 training per faculty till June'19 at off-site location @ INR 6300/ for Asst. Prof.(7 days) & INR 7000/ for Associate Prof. (7 days) excluding TA/DA – [6.5 lakh]
- Number of faculty requiring training in individual/specialised subjects shall be very few and hence, offsite training for the faculty is proposed.

1. Industry institute interaction

[4 lakh]

- Two interactions to be organised by every stream till Nov'19 totaling 08 events
- The topics/areas of mutual interest shall be identified, setting clear outcome objectives and action plan out of such seminars/workshop
- Also, such interaction shall be used as a platform to explore revenue generation possibilities by the institute
- Expense of Rs. 50K per event is estimated totaling 04 Lakh

2. Academic support for weak students

[5 lakh]

- It is proposed that every semester, list of academically weak students shall be prepared based on certain cut-off to be fixed by college management/ faculty..
- It is proposed that every semester, list of academically weak students shall be prepared.
- It One such class per stream is proposed to be organised in relevant subjects on alternate days; 15 classes per stream per month totaling 250 classes till Nov'19
- An honorarium of Rs. 2000/- per class/session, that shall be of about 2 hours duration, is proposed to be paid to the faculty taking the session.
- Faculty for such classes can be a teacher from other colleges, coaching institute, industry or even from the LNJPIIT itself.

A

AS

AS

AS

3 MOOCs and Digital Learning(SWAYAM PRABHA)	[23 lakh]
➤ For 1000 students set-up box@ 2000	[20 Lakh]
➤ For 50 faculty set-up box@ 2000	[1 Lakh]
➤ For smart TV 55"	[2 Lakh]
4.Industry readiness	[20 lakh]
Exposure Visit	[5Lakh]
Industry Conclave	[5 Lakh]
Pre-placement Programs for students	[10 Lakh]
5.Improve Students Learning	[8 lakh]
➤ Conduction of Induction Program	[3 Lakh]
➤ Proficiency Module (Language Lab for communication skill)	[5 Lakh]
6.Graduate Employability	[10 lakh]
Awareness Drive for start-up-	[10 Lakh]
7.Mandatory Accreditation	[25 lakh]
Hiring of consultant for NBA accreditation	[25 Lakh]
Readiness of the Institute	

To present and seek approval on the final budget under TEQIP-III

Considering above procurement plan and the action plan to meet the objective of strengthening the institute and improve learning outcome, a budget of INR 6.15 Crore has been worked out and placed before Board of Governors as on 13-10-2017 for approval.

(Handwritten signatures)

(Handwritten signature)

(Handwritten signature)




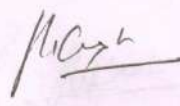

Constitution of purchase committee (Annexure-V)

प्राचार्य की अध्यक्षता में निम्नलिखित पदाधिकारियों को TEQIP III के लिए क्रय समिति का सदस्य बनाया जाता है।

- | | |
|-----------------------------------|----------------------|
| 1. प्राचार्य | अध्यक्ष |
| 2. TEQIP कॉर्डिनेटर | सदस्य |
| 3. विभागाध्यक्ष/Prof.I/C (ME) | सदस्य |
| 4. विभागाध्यक्ष/Prof.I/C (EEE) | सदस्य |
| 5. विभागाध्यक्ष/Prof.I/C(Civil) | सदस्य |
| 6. विभागाध्यक्ष /Prof.I/C (C.Sc.) | सदस्य |
| 7. प्राचार्य आमंत्रित पदाधिकारी | सदस्य |
| 8. BoG सदस्य (Any one) | सदस्य |
| 9. नोडल पदाधिकारी (वित्त TEQIP) | विशेष आमंत्रित सदस्य |
| 10. नोडल पदाधिकारी (एकेडमिक) | विशेष आमंत्रित सदस्य |
| 11. TEQIP क्रय पदाधिकारी | सदस्य |

More

Minimum Six members of above list required to be present to proceed the purchase meeting under the chairman of Principal.

Annex:-VI

GOVT. OF BIHAR
DEPARTMENT OF SCIENCE & TECHNOLOGY, PATNA
LOKNAYAK JAI PRAKASH INSTITUTES OF TECHNOLOGY CHAPRA

Ref. No.....

TEQIP CELL

Date.....

Office order

As the email from NPIU, Noida UP Dated 27.11.2017 following faculty and students are hereby nominated for AICTE start up cell under TEQIP-III

S. No.	Particular	Name	Department	Contact no.	Email ID
1	Chairman	Prof.(Dr.) Anil Kumar Singh	Mech. Engg.	9471924659	principallnpjitchapra@gmail.com
2.	Start-up Co-ordinator	Prof. Bimal Kumar	Civil Engg.	983008842	bimalkr195@gmail.com
3.	Facilitators	Prof. Z.A.Ansari	EEE	8986486766	zafar786ayub@gmail.com
		Prof. Kumar Saurabh	EEE	9097871902	saurabhec016@gmail.com
		Prof. Rajive Ranjan	Mech. Engg	9835435150	rajeev_seti@rediffmail.com
		Prof.Soma Srivastawa	CSE	8873050145	soma.bit.07@gmail.com
4.	Student Co-ordinator	Mr.Jitendra Kumar	Mech. Engg (7 th Sem)	9334045905	jit80320@gmail.com
		Ms.Kumari Sonia	EEE(5 th Sem)	8252966443	sonia0samrat2305@gmail.com
		Mr. Chandan Kumar	Mech. Engg (5 th Sem)	8789420248	chandankumar2788@gmail.com

PRINCIPAL
L.N.J.P.I.T. CHAPRA





F.No. 16-26/2017-TS.VII
Government of India
Ministry of Human Resource Development
Department of Higher Education
Technical Section VII

Shastri Bhawan, New Delhi
Dated 27th September, 2017

To,

Prof. (Dr.) P. M. Khodke
Central Project Advisor,
National Project Implementation Unit (NPIU),
Ed.C.H. House, Plot No. 18A,
Sector 16A,
Noida - 201301.


Subject: Guidelines for TA/DA of Faculty & Staff for TEQIP-III activities and
Honorarium for Experts for lecture and attending meeting - reg.

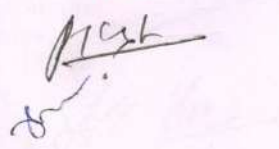
Sir,

Kindly refer to NPIU's note dated 25.09.2017 on the subject cited above. In this regard, it is stated that this Ministry has accorded the approval for the following:-

- Guidelines on TA/DA norms for all types of TEQIP-III activities (**Annexure-I**)
- Norms for payment of honorarium to Guests for lecture/ seminar/ workshop/ meeting etc. (**Annexure-II**)
2. It is requested that necessary action may kindly be taken under intimation to this Ministry.
3. This has the approval of AS (T) & NPD.

Yours faithfully,


(R. S Solanki)
Under Secretary (TC)
Telefax : 011- 23385935

Annex-I

GUIDELINES ON TA/DA NORMS FOR ALL TYPES OF TEQIP-III ACTIVITIES

The Guidelines on TA/DA norms are appended below for faculty and staff who will be attending any meeting / conference / workshop / training etc. at the institution other than their own institution.

1. Travel Allowance Entitlement**Table-1**

Grade Pay / AGP of Individual (6 th Pay)	Pay level (7 th Pay)	Travel by Air	Travel by Train	Travel by Road
Rs.7600/- and above	12 and above	Economy Class by Air India*	AC First class	AC/ordinary taxi, Auto / AC Bus
Rs.5400/- to below Rs. 7600/-	9-11		AC-II Class	Ordinary Taxi, Auto / AC Bus
Rs.4200/- to below Rs.5400/-	6-8	Not Eligible	AC-II Tier / AC Chair Car	Ordinary Taxi / Auto Rickshaw / Any Public Bus incl. AC Bus
Below Rs.4200/	Below 5	Not Eligible	AC-III Tier / AC Chair Car	Auto rickshaw / Any Public Bus except AC Bus

*However, on non-availability of Air India Flights connecting two places or non-availability of ticket in Air India flights, Private Airlines by economy class may be allowed subject to the condition that the fare charged is not more than the Air India fare.

2. Daily Allowance (D.A) Entitlement: Entitlement of D.A will be as per the following as per the note given below the table-2:**Table-2**

Grade Pay / AGP of Individual (6 th Pay)	Pay level (7 th Pay)	Hotel charges per day (Max.)	Food bill per day (Max.)	Local Travel with the City (Max.) per day
Rs.10000/- and above	14 and above	Rs.7500/-	Rs.1200/-	AC Taxi charges upto 50 KMs within the city
Rs. 7600/- to below Rs. 10000/-	12-13	Rs.4500/-	Rs.1000/-	AC Taxi charges upto 50 KMs within the city
Rs.5400/- to below Rs.7600/-	9-11	Rs.2250/-	Rs.900/-	Non AC Taxi charges upto Rs.338/- within the city
Below Rs.4200/ to below 5400/	6-8	Rs.750/-	Rs.800/-	Non AC Taxi charges Upto Rs.225/- within the city
Below Rs.4200/-	5 & below	Rs.450/-	Rs.500/-	Non AC Taxi charges Upto Rs.113/- within the city

[Handwritten signatures and initials]

AP

AP

AP

- i. **Reimbursement of Hotel charges:** For levels 8 and below, the amount of claim (up to ceiling) may be paid without production of vouchers against self-certified claim only. The self-certified claim should clearly indicate the period of stay, name of dwelling etc. Additionally, for stay in Class 'X' cities, the ceiling for all employees upto Level 8 would be 1000 per day, but it will only be in the form of reimbursement upon production of relevant vouchers. The ceiling for reimbursement of hotel charges will further rise 25% whenever DA increases by 50%.
- ii. **Reimbursement of Local Traveling charges:** Similar to Reimbursement of staying accommodation charges, levels 8 and below, the claim (up to the ceiling) may be paid without production of vouchers against self-certified claim only. The self-certified claim should clearly indicate the period of travel, vehicle number etc. The ceiling for levels will further rise by 25% whenever DA increases by 50%. For journeys on foot, an allowance of Rs.12/- per kilometer travelled on foot shall be payable additionally. This rate will further increase by 25% whenever DA increases by 50%.
- iii. **Reimbursement of Food charges :-** There will be no separate reimbursement of food bills. Instead, the lump sum amount payable will be as per Table-2 above and, depending on the length of absence from headquarters, would be regulated as per Table-3 below. Since the concept of reimbursement has been done away with, no vouchers will be required. The lump sum amount will increase by 25% whenever DA increase by 50%.
- iv. **Timing restrictions:**

Table-3




Length of absence	Amount payable
If absence from headquarters is <6 hours	30% of Lump sum amount
If absence from headquarters is between 6-12 hours	70% of Lump sum amount
If absence from headquarters is >12 hours	100% of Lump sum amount

Absence from Head Quarter will be reckoned from midnight to midnight and will be calculated on a per day basis.

Note:

1. In case of places not connected by rail, travel by AC bus for all those entitled to travel by AC-II tier and above by train is allowed.
2. In case journey is performed by Taxi and more than one person from same college attends the workshop at same place, then the Taxi should be hired on sharing basis and the fare will be reimbursed proportionately to all the travelers.
3. In case road journey is performed by own car, copy of RC is to be submitted mandatorily.
4. Boarding Passes/Tickets (including Train, Bus etc.) Fare receipts of Taxi and Auto / Bill of Hotel & Food charges are to be deposited at the time of preferring the claim.
5. At place where no specific rates have been prescribed either by the Directorate of Transport of the concerned State or of the neighboring States:

For journeys performed in own car / taxi	Rs.24/- per KM
For journeys performed by auto rickshaw, own scooter etc.	Rs.12/- per KM

Annex-II

NORMS FOR PAYMENT OF HONORARIUM TO GUESTS FOR LECTURE/SEMINAR/ WORKSHOP/ MEETING ETC.

These guidelines shall be applicable for paying honorarium to the Experts invited from institute/ industry for delivering lectures in Workshop/ Seminar or delivering key note address in conferences/ symposia or attending meetings of various statutory authorities like BoS, Examination Committee, Academic Council, BoG (Under UGC autonomous guidelines), Industry Consultation Committee etc.

- 1. Persons from Institutions of National importance (INIs), Industry Expert and institutions participating in TEQIP-III: Rs. 5000/- per day/ meeting
- 2. Persons from Non-TEQIP Institutions:
 - (a) Rs. 4000/- per day for Principal/Professor/Associate Professor
 - (b) Rs. 3000/- Per day for Assistant Professor/ Contract faculty

Note:

- 1. No honorarium is payable to the faculty/ Professor the activities (Lecture/Seminar/Workshop/meeting) of own institution.
- 2. No honorarium is payable to the faculty /person from Mentor/Mentee Institute for the activities under twinning arrangement.

It supersedes the corresponding point 2.1a. i.iv (1.1 and 1.3 institutions) and point 2.2b bullet 2nd (ATUs) for internal faculty/ persons as given in the permissible and non-permissible expenditure

(Handwritten signatures and initials)

(Large handwritten 'A' mark)

(Handwritten initials 'HS' in blue)

(Handwritten signature)

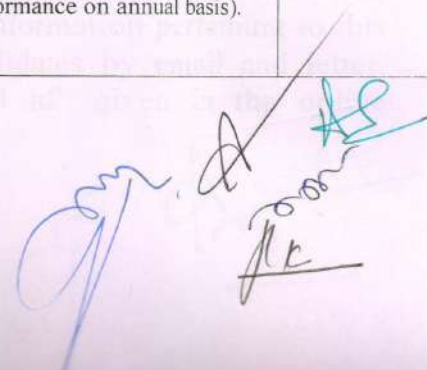
(Handwritten signature 'A/C')

Hiring of Staff for TEQIP Cell and their Consolidated Fee/Pay per month

Name, Post, Qualification and their consolidated fee/pay per month.

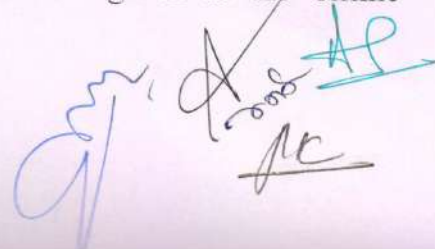
Annx:-VIII

S. No.	Post	Qualification	Consolidated fee/pay per month.
1.	Program Manager/ Consultant Age Criteria:- Upper age limit of 65 yrs of three years of contract whichever.	Master Degree in IT/CS. Minimum 05 year experience Excellent working Knowledge in software system, Experience in DBMS and Analysis firsthand experience in SRS (software requirement specification) and FRS (functional requirement specification) Document creation along with web form screen design so that development team can understand and deliver on the user requirements fast, E-commerce certification. Mode of engagement- On contractual basis for a project period (subject to review of performance on annual basis).	40,000.00
2.	Technical Assistant (Procurement) Age Criteria:- Upper age limit of 65 yrs of three years of contract whichever.	M.Tech. /M.CA, minimum 03 years of working as faculty experience in any Govt. /PSU/Educational Institute knowledge/Experience of Purchase/ Procurement/Store procedure & Basic computer knowledge. Mode of engagement- On contractual basis for a project period (subject to review of performance on annual basis).	35,000.00
3.	Accountant Assistant Age Criteria:- Upper age limit of 65 yrs of three years of contract whichever.	B.Com/M.Com/ CA-Inter, minimum 03 years of working accountancy experience in any govt. organization/PSU/Educational Institute knowledge of Accounting procedure & Basic computer knowledge. Mode of engagement- On contractual basis for a project period (subject to review of performance on annual basis).	35,000.00
4.	Office Assistant Age Criteria:- should not exceed 50 yrs as on last date of Advertisement	Graduate in any discipline from Govt. recognized Institute. Minimum 03 years experience in any govt organization/PSU/ Educational Institute knowledge of office procedure. A good knowledge of computer application and secretarial practices. Knowledge of English, Hindi typing. Mode of engagement- On contractual basis for a project period (subject to review of performance on annual basis).	30,000.00
5.	Multi Tasking Staff Age Criteria:- should not exceed 50 yrs as on last date of Advertisement	Intermediate from any Govt. recognized institute or equivalent. Minimum 02 year working experience. Mode of engagement- On contractual basis for a project period (subject to review of performance on annual basis).	15,000.00
6.	Messenger cum Dispatcher Age Criteria:- should not exceed 50 yrs as on last date of Advertisement	Intermediate from any Govt. recognized institute or equivalent. Minimum 01 year working experience. Mode of engagement- On contractual basis for a project period (subject to review of performance on annual basis).	12,000.00



GENERAL TERMS & CONDITIONS

1. Only hard copy applications will be accepted.
2. If candidate wishes to apply for more than one post, separate application should be submitted.
3. The candidates are advised to have a valid e-mail ID and Mobile no. on which all the communication shall be forwarded to them.
4. Only Indian Nationals are eligible to apply for the above positions.
5. The candidates have to submit the scanned copies of their educational / experience/ eligibility criteria along with the Online Application in order to support their claims for the post he/she has applied for.
6. Documents in support of (i) Qualifications (ii) Experience & (iii) Age, etc have to be produced in "originals" as and when called for group discussion and / or interview
7. The relaxation in the experience criteria and fixation/re-fixation of consolidated fee/pay for the post/(s) shall be regulations and any other instructions issued in this regard from time to time subject to approval of BoG,
8. The place of Interview will be at
09. Engagement of staffs will be on full working day basis and their place of work shall be at **LNJPIT Chapra**.
10. The prescribed eligibility qualification and experience should have been acquired as on **dated of advertisement**. Qualifications should be from approved recognized institutions.
11. The selection process will be based on academic qualifications and experience and will also include group discussion/written aptitude test (WAT)/marks basis and/or interview as may be decided depending on the total number of eligible applicants.
12. In case of false or insufficient information/lack of proof to ascertain the eligibility of the applicant, their candidature will be summarily rejected at any stage of the selection process and action as may be deemed, as per the criminal laws of the country, may be taken anytime.
13. Candidates are informed that mere submission of applications OR fulfilling of the eligibility criteria does not entitle them to be called for interview / selection. Call letters and other information pertaining to this recruitment will be sent to shortlisted candidates by email and letter. Applicants should ensure that the "e-mail id" given in the online application is maintained active.



14. The Advertisement Number and Online Application Number may be noted for future reference.
15. The college authority reserves the right to upgrade the eligibility criteria, in case a large number of applications are received and also increase or decrease the number of posts, as per its discretion without assigning any reason thereof.
16. The above ranges of the consolidated fee/pay per month mentioned on the table are on consolidated basis and are inclusive of all allowances, etc.
17. **It is to be clearly noted that all the above appointments are purely on contractual basis. The engagement does not confer any claim on the candidate to see any other temporary/permanent employment with LNJPIIT Chapra**
18. **The engagement shall be for project period subject to review of performance on annual basis which is also mentioned in the post advertisement column.**
19. No TA/DA will be given for interview or any process for the appointment.
20. Principal LNJPIIT Chapra reserves the right to discontinue the contractual engagement with one month's prior notice.
21. The last date of receipt of application is
22. For further details please

Note:- The College Administration reserves the right to cancel /modify / withdraw / postpone this recruitment notice.



F.No. 16-26/2017-TS.VII
Government of India
Ministry of Human Resource Development
Department of Higher Education
Technical Section VII

Shastri Bhawan, New Delhi
Dated 27th September, 2017

To,

Prof. (Dr.) P. M. Khodke
Central Project Advisor,
National Project Implementation Unit (NPIU),
Ed (II) House, Plot No. 18A,
Sector 16A,
Noida - 201301.

Subject: **Guidelines for TA/DA of Faculty & Staff for TEQIP-III activities and Honorarium for Experts for lecture and attending meeting - reg.**

Sir,

Kindly refer to NPIU's note dated 25.09.2017 on the subject cited above. In this regard, it is stated that this Ministry has accorded the approval for the following:-

- Guidelines on TA/DA norms for all types of TEQIP-III activities **(Annexure-I)**
 - Norms for payment of honorarium to Guests for lecture/ seminar/ workshop/ meeting etc **(Annexure-II)**
2. It is requested that necessary action may kindly be taken under intimation to this Ministry.
 3. This has the approval of AS (T) & NPD.

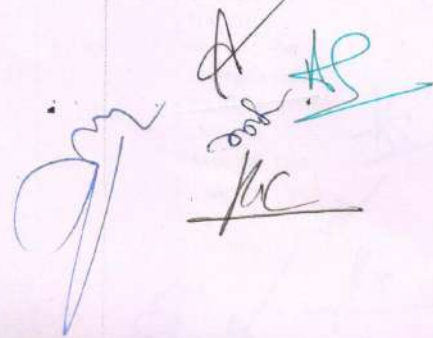
Yours faithfully,



(R. S Solanki)

Under Secretary (TC)

Telefax : 011- 23385935



Annex-I

GUIDELINES ON TA/DA NORMS FOR ALL TYPES OF TEQIP-III ACTIVITIES

The Guidelines on TA/DA norms are appended below for faculty and staff who will be attending any meeting / conference / workshop / training etc. at the institution other than their own institution.

1. Travel Allowance Entitlement

Table-1

Grade Pay / AGP of Individual (6 th Pay)	Pay level (7 th Pay)	Travel by Air	Travel by Train	Travel by Road
Rs.7600/- and above	12 and above	Economy Class by Air India*	AC First class	AC/ordinary taxi, Auto / AC Bus
Rs.5400/- to below Rs. 7600/-	9-11		AC-II Class	Ordinary Taxi, Auto / AC Bus
Rs.4200/- to below Rs.5400/-	6-8	Not Eligible	AC-II Tier./ AC Chair Car	Ordinary Taxi / Auto Rickshaw / Any Public Bus incl. AC Bus
Below Rs.4200/-	Below 5	Not Eligible	AC-III Tier / AC Chair Car	Auto rickshaw / Any Public Bus except AC Bus

*However, on non-availability of Air India Flights connecting two places or non-availability of ticket in Air India flights, Private Airlines by economy class may be allowed subject to the condition that the fare charged is not more than the Air India fare.

2. Daily Allowance (D.A) Entitlement: Entitlement of D.A will be as per the following as per the note given below the table-2:

Table-2

Grade Pay / AGP of Individual (6 th Pay)	Pay level (7 th Pay)	Hotel charges per day (Max.)	Food bill per day (Max.)	Local Travel with the City (Max.) per day
Rs.10000/- and above	14 and above	Rs.7500/-	Rs.1200/-	AC Taxi charges upto 50 KMs within the city
Rs.7600/- to below Rs. 10000/-	12-13	Rs.4500/-	Rs.1000/-	AC Taxi charges upto 50 KMs within the city
Rs.5400/- to below Rs.7600/-	9-11	Rs.2250/-	Rs.900/-	Non AC Taxi charges upto Rs.338/- within the city
Below Rs.4200/- to below 5400/-	6-8	Rs.750/-	Rs.800/-	Non AC Taxi charges Upto Rs.225/- within the city
Below Rs.4200/-	5 & below	Rs.450/-	Rs.500/-	Non AC Taxi charges Upto Rs.113/- within the city

- i. **Reimbursement of Hotel charges:** For levels 8 and below, the amount of claim (up to ceiling) may be paid without production of vouchers against self-certified claim only. The self-certified claim should clearly indicate the period of stay, name of dwelling etc. Additionally, for stay in Class 'X' cities, the ceiling for all employees upto Level 8 would be 1000 per day, but it will only be in the form of reimbursement upon production of relevant vouchers. The ceiling for reimbursement of hotel charges will further rise 25% whenever DA increases by 50%.
- ii. **Reimbursement of Local Traveling charges:** Similar to Reimbursement of staying accommodation charges, levels 8 and below, the claim (up to the ceiling) may be paid without production of vouchers against self-certified claim only. The self-certified claim should clearly indicate the period of travel, vehicle number etc. The ceiling for levels will further rise by 25% whenever DA increases by 50%. For journeys on foot, an allowance of Rs.12/- per kilometer travelled on foot shall be payable additionally. This rate will further increase by 25% whenever DA increases by 50%.
- iii. **Reimbursement of Food charges :-** There will be no separate reimbursement of food bills. Instead, the lump sum amount payable will be as per Table-2 above and, depending on the length of absence from headquarters, would be regulated as per Table-3 below. Since the concept of reimbursement has been done away with, no vouchers will be required. The lump sum amount will increase by 25% whenever DA increase by 50%.
- iv. **Timing restrictions:**

Table-3

Length of absence	Amount payable
If absence from headquarters is <6 hours	30% of Lump sum amount
If absence from headquarters is between 6-12 hours	70% of Lump sum amount
If absence from headquarters is >12 hours	100% of Lump sum amount

Absence from Head Quarter will be reckoned from midnight to midnight and will be calculated on a per day basis.

Note:

1. In case of places not connected by rail, travel by AC bus for all those entitled to travel by AC II tier and above by train is allowed.
2. In case journey is performed by Taxi and more than one person from same college attends the workshop at same place, then the Taxi should be hired on sharing basis and the fare will be reimbursed proportionately to all the travelers.
3. In case road journey is performed by own car, copy of RC is to be submitted mandatorily.
4. Boarding Passes/Tickets (including Train, Bus etc.) Fare receipts of Taxi and Auto / Bill of Hotel & Food charges are to be deposited at the time of preferring the claim.
5. At place where no specific rates have been prescribed either by the Directorate of Transport of the concerned State or of the neighboring States:

For journeys performed in own car / taxi	Rs.24/- per KM
For journeys performed by auto rickshaw, own scooter etc.	Rs.12/- per KM

(Handwritten signatures and initials)

Annex-II

**NORMS FOR PAYMET OF HONORARIUM TO,
GUESTS FOR LECTURE/SEMINAR/ WORKSHOP/ MEETING ETC.**

These guidelines shall be applicable for paying honorarium to the Experts invited from institute/ industry for delivering lectures in Workshop/ Seminar or delivering key note address in conferences/ symposia or attending meetings of various statutory authorities like BoS, Examination Committee, Academic Council, BoG (Under UGC autonomous guidelines), Industry Consultation Committee etc.

1. **Persons from Institutions of National Importance (INIs), Industry Expert and institutions participating in TEQIP-III:** Rs. 5000/- per day/ meeting
2. **Persons from Non-TEQIP Institutions:**
 - (a) Rs. 4000/- per day for Principal/Professor/Associate Professor
 - (b) Rs. 3000/- Per day for Assistant Professor/ Contract faculty

Note:

1. No honorarium is payable to the faculty/ Professor the activities (Lecture/Seminar/Workshop/meeting) of own institution.
2. No honorarium is payable to the faculty/person from Mentor/Mentee Institute for the activities under twinning arrangement.

It supersedes the corresponding point 2.1a. i.iv (1.1 and 1.3 institutions) and point 2.2b bullet 2nd (ATUs) for internal faculty/ persons as given in the permissible and non-permissible expenditure

A
AP
Hc
D

Annexure X

Industry readiness

Site visit (200-225 student)	Estimated Cost
Rs 40,000/-per bus up to 150km (for 40-45 students) with Lunch, Five buses	2,00000

LNJPIT Chapra



Annexure :- XI

Sl. No.	Workshop Attended	TA/DA	Remarks
1.	Orientation workshop at New Delhi held on 18.01.2017.	Rs. -----.00	
2.	Workshop for student induction at IIT (BHU) Varanasi held during 15-17 September 2017.	Rs. -----.00	
3.	Workshop cum training on PDT on 31 st October and 1 st Nov. 2017 at IIM shillong.	Rs. -----.00	
4.	Workshop cum training on PMFS & PMSS on 17 Nov. 2017 in RGPV Bhopal.	Rs. -----.00	
5.	Total	Rs. -----.00	

